

Monday, September 26, 2016  
Buell St. Room, Brockville Public Library

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**1. CALL TO ORDER:** 5:00 p.m.

**PRESENT:** Board Members: N. Bowman, J. Cullen, P. Deery, C. Quick, R. Sands, L. Wales, M. Wicklum. Staff: L. Chadwick.  
Regrets: C. Hannah, C. TeKamp.

**2. INTRODUCTORY REMARKS (INFORMATION / ANNOUNCEMENTS):**

N. Bowman mentioned the OLA call for advocacy around provincial and federal funding. Programs in jeopardy are connectivity and the youth internship program. This is on the heels of the 2015 cuts to e-resource funding.  
The date for our accreditation audit has been deferred to Wednesday, October 19, 2016.

**3. APPROVAL OF THE AGENDA**

With the addition of 6 (d) Funding Advocacy.  
Moved by M. Wicklum and seconded by R. Sands. Carried.

**4. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST:** None.

**5. CONSENT AGENDA:**

- a. August Board minutes.
- b. August financial report and statistics.
- c. August/September CEO report.
- d. FOBPL minutes

Moved by C. Quick and seconded by J. Cullen ..." That the Brockville Public Library Board accepts the consent agenda which includes the August Board minutes, August financial report and statistics, the August/September CEO report and the FOBPL minutes." Carried.

**6. FOR DISCUSSION/DECISION**

- a. My Giving Library - first annual campaign launch:  
N. Bowman outlined the agenda for the launch on Wednesday, September 28, 2016; the committee will be following the launch with a mail and e-mail campaign; the call for donations will also be added to BPL's social media sites.
- b. 2017 Budget – update:  
L. Chadwick explained new budget information that came to light after the submission to the City of the 2017 operating budget; the reduction in connectivity funding, an increase in Manulife and telephone expenses subsequently impacted the budget; the submission of 1.98% was maintained by increasing the anticipated fundraising revenue.

- c. Friends of BPL Memorandum of Understanding review:  
Moved by P. Deery and seconded by M. Wicklum ... "That the Brockville Public Library Board accepts the Friends of the Brockville Public Library Memorandum of Understanding update as presented." Carried.
- d. Funding Advocacy:  
Following discussion, N. Bowman will write a letter, on behalf of the Board, to Steve Clark with copies to Gord Brown, Patrick Brown, Mayor Henderson, and the Recorder & Times.

**7. FOR EXPLORATON**

- a. Earning Capacity Project – update:  
L. Chadwick provided a brief update on the progress of this project.
- b. Children’s Room Makeover – update:  
Renovations are expected to begin the week of October 3<sup>rd</sup>. L. Chadwick also noted that the other facility capital projects are progressing in a timely fashion.
- c. Advocacy: sharing|promoting|celebrating BPL:  
As mentioned in 6 (d).

**8. ITEMS FOR NEXT AGENDA**

- a. Fees Review:  
Print copies of this report were distributed in preparation for discussion at the October meeting; L. Chadwick will also distribute the report electronically.
- b. OLA Conference – finalize attendees.

**9. PRIVATE SESSION**

Moved to private session by J. Cullen at 5:35 p.m. to discuss personal matters. Moved out of private session at 7:02 p.m.by R. Sands.

**10. MEETING EVALUATION: None.**

**11. ADJOURNMENT: Moved by R. Sands at 7:03 p.m.**

**NEXT MEETING:** Monday, October 24, 2016 at 5:00 p.m. at the Library.