

Monday, September 24, 2018  
Buell St. Room, Brockville Public Library

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**1. CALL TO ORDER:** 5:00 pm

**PRESENT:** Board Members: N. Bowman, J. Cullen, C. Hannah, C. Quick, R. Sands, C. TeKamp (by phone), M. Wicklum.

Staff: E. Farrell.

Regrets: L. Wales

**2. INTRODUCTORY REMARKS (INFORMATION / ANNOUNCEMENTS):**

None

**3. APPROVAL OF THE AGENDA**

Approved.

**4. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST:** None.

**5. CONSENT AGENDA:**

- a. August Board minutes
- b. August Statistics & Financial report
- c. August CEO Report

Moved by R. Sands and seconded by J. Cullen... "That the Brockville Public Library Board accepts the consent agenda which includes the August Board minutes, August Statistics & Financial report, and August CEO report." Carried.

**6. FOR DISCUSSION/DECISION**

- a. My Giving Library Fall 2018 campaign

E. Farrell updated the Board on the current funds raised for the Fall My Giving Library campaign and the upcoming planned events and initiatives.

- b. Board Legacy Planning

N. Bowman encouraged the Board to reach out to members of the community to recruit new members for the Library Board.

- c. Hydro One energy efficiency savings

E. Farrell discussed updates further to possible energy savings. Implementation for this initiative is tentatively set for the new year.

- d. Strategic Planning evening

N. Bowman discussed the strategic planning evening that occurred with Board and staff on September 17. Thanks was given to Peggy Malcolm from SOLS for running the session. The

Board and the CEO will be reviewing the summary from this evening and make recommendations for next steps in the planning process.

e. Job Evaluations – no updates

**7. POLICY REVIEW**

a. Board Bylaws

N. Bowman discussed proposed updates to the Board bylaws. Board bylaws will return to the table at the October meeting.

b. Youth Services policy – 11

Moved by M. Wicklum and seconded by C. TeKamp (by phone)... “That the Brockville Public Library Board approves the recommended revisions to the Youth Services Policy – 11 as presented.” Carried.

**8. FOR EXPLORATON**

a. Advocacy: sharing|promoting|celebrating BPL  
- Municipal election: all-candidates meeting

The Board discussed the upcoming all candidates meetings and the possibility of someone attending on behalf of the Library.

b. Upcoming events

**9. ITEMS FOR NEXT AGENDA**

- Human Resources policy
- Health & Safety – first tabling
- Board Bylaws
- Defibrillator costs
- Job Evaluation
- Board Legacy planning
- Strategic planning

**10. PRIVATE SESSION:** none.

**11. MEETING EVALUATION:** Deferred.

**12. ADJOURNMENT:** 6:02 p.m.

**NEXT MEETING:** Monday, October 22, 2018 at 5:00 p.m. at the Library.

**Signature of the Chair:** \_\_\_\_\_  
(after approval)