



Brockville Public Library

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Appendix C continued...

Program and Event Proposal

Thank you for your interest in programs and events at our Library!

Our vision is a vibrant community catalyst for culture, discovery and connections, and our goal is to be a community centre for resources for everyone to explore, learn, create and share.

Please complete our Program and Event Proposal Form and submit it to Brandy Smith, Community Development Coordinator, with the following required documentation. We will assess the proposal and contact you as soon as possible. Your proposal will be kept on file for 6 months.

Checklist

1. Have you included your mandatory Criminal Record Check?
2. Have you completed the Program and Event Proposal Form?
3. Have you included a budget outline?
4. Have you included your resume?
5. Do you agree to complete Accessibility for Ontarians with Disabilities and Integrated Accessibility Standard Regulations Training?

Brandy Smith

Community Development Coordinator

Brockville Public Library

613-342-3936 ext. 6432

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