



Brockville Public Library

have courage | act responsibly | pursue knowledge | push boundaries | welcome everyone

Minutes: January 29nd, 2024

Chair: Margaret Wicklum

Present: M. Wicklum, C. Wells, L. Rayvals, C. Wales, J. Schoemaker-Holmes, Vice Chair R. Stobo (at 6pm), C. Quick (via Zoom) Guest: Sandi MacDonald, CAO City of Brockville

1. Call to Order 5.37 pm
2. Land acknowledgement:

In the spirit of reconciliation, the Brockville Public Library acknowledges the land on which it was originally established, and the work that it does, takes place on the territories of the Huron-Wendat, Haudenosaunee, and Anishinabek Peoples.

We are grateful for the significant and invaluable contributions First Nations, Inuit and Métis Peoples have made and continue to make across Turtle Island despite the historic and ongoing effects of colonialism.

As part of the Ontario Library Association, the staff and leadership at the Brockville Public Library are committed to active participation in reconciliation by amplifying Indigenous voices year-round, listening, learning, and providing resources so that we may work towards fulfilling [CFLA-FCAB's Truth & Reconciliation Committee Recommendations](#).

3. Introductory Remarks (information/announcements)
4. Approval of Agenda
 - a. Addition of in-camera session
5. Declaration of Conflict of Interest
 - a. none
6. Consent Agenda
 - a. November 27th, 2023 Board minutes
Approved L. Rayvals, C. Wales

7. In camera 5.43pm
Moved to rise without report by C Wales at 6.41pm
8. For discussion
 - a. Executive Report
 - b. Budget update
 - "The Brockville Library Board approves a revised 2024 Budget ask of 6% over the 2023 Budget granted by Council." C. Wales, R. Stobo
 - c. CEO annual review
 - Ad hoc Personnel Committee formed of C. Wales, R. Stobo, C. Wells
Motion J. Schoemaker-Holmes, L. Rayvals
 - d. 2024 Closure Dates
 - Motion to approved 2024 Closure dates as follows:
Monday, January 1 - New Years Day
Monday, February 19 - Family Day
Friday, March 29 - Good Friday
Monday, May 20 - Victoria Day
Monday, July 1 - Canada Day
Monday, August 5 - Civic Holiday
Monday, September 2 - Labour Day
Monday, October 14 - Thanksgiving
December 24 - Christmas Eve closure at noon
December 25 - Christmas Day
December 26 - Boxing day
December 31 - closure at noon
C. Wells, C. Wales
 - e. Development Charges
 - i. Councillor C. Wales to seek clarification from City Staff
 - f. Financial Audit - waiting on Bank of Montreal
 - g. Accreditation - Scheduled for February 22nd, 2024
9. Items for next agenda (add as identified)
Add policy review to each date, earlier documents, additional committees
10. Meeting evaluation/roundtable discussion
11. Adjournment at 7.27pm C. Wales – Next meeting: Monday, March 25th, 2024: 5:30pm.

2024 Meeting Dates at 5.30pm at the Brockville Library Buell Street Room :

January 22nd
February 26th
March 25th
April 22nd
May 27th (due to May 20 being Victoria Day)
June 24

NO July Meeting

August 26

September 23

October 28

November 25

NO December meeting.