



Brockville Public Library

have courage | act responsibly | pursue knowledge | push boundaries | welcome everyone

Minutes: May 27th, 2024

Present: Chair M. Wicklum, Vice Chair R. Stobo, J. Schoemaker-Holmes, L. Rayvals, C. Wales,
Zoom: C. Quick, C. Wells

1. Call to Order
2. Land acknowledgement:

In the spirit of reconciliation, the Brockville Public Library acknowledges the land on which it was originally established, and the work that it does, takes place on the territories of the Huron-Wendat, Haudenosaunee, and Anishinabek Peoples.

We are grateful for the significant and invaluable contributions First Nations, Inuit and Métis Peoples have made and continue to make across Turtle Island despite the historic and ongoing effects of colonialism.

As part of the Ontario Library Association, the staff and leadership at the Brockville Public Library are committed to active participation in reconciliation by amplifying Indigenous voices year-round, listening, learning, and providing resources so that we may work towards fulfilling [CFLA-FCAB's Truth & Reconciliation Committee Recommendations](#).

3. Introductory Remarks (information/announcements)
4. Approval of Agenda C. Wales, J. Schoemaker-Holmes
5. Declaration of Conflict of Interest - none
6. Consent Agenda
 - a. April 22nd, 2024 Board minutes R. Stobo. J. Schoemaker-Holmes
7. For discussion
 - a. Executive Report
 - b. InvestorLine update - R. Stobo all papers now signed, expecting a confirmation reply from BMO in June.
 - c. CEO annual review

- i. Report from committee
 - ii. “That the Brockville Library Board accepts the recommendations of the CEO Annual Review Committee to adopt the Policy and Procedures as presented.” J. Schoemaker-Holmes, C. Quick
 - iii. Confirmed that the Policy and Procedures were developed in consultation with the City of Brockville and are aligned with City Policies and Procedures with City staff expressing no reservations. C. Wales
 - d. Financial Audit update - working with City
 - e. Accreditation
 - i. Site visits on May 17 and May 24, next (and probably final) scheduled for June 21st
 - f. Draft Accessibility Plan 2024-2026, accessibility audit - for information
 - g. Draft Technology Plan 2024-2026 - for information
 - h. Board Bylaws committee - G. Slark, L. Rayvals, C. Quick, J. Schoemaker-Holmes. To be in alignment with the Public Library Act
 - i. Board Workplan Committee - C. Wales, C. Wells, R. Stobo
 - j. Board Assembly update - L Rayvals reported the Board Assembly was extremely informative, provided a great deal of education, and emphasized ways of continuing to have positive relationships with Municipal partners.
8. Items for next agenda (add as identified)
- a. Draft accessibility plan
 - b. Draft Technology Plan
 - c. Board bylaw committee update
 - d. Board workplan committee update
 - e. CEO review
9. . Meeting evaluation/roundtable discussion
11. Adjournment – 7pm. C. Wales, R. Stobo

2024 Meeting Dates at 5.30pm at the Brockville Library Buell Street Room :

January 22nd
 February 26th (Due to Feb 19 being Family Day)
 March 25th
 April 22nd
 May 27th (due to May 20 being Victoria Day)
 June 24
 NO July Meeting
 August 26
 September 23
 October 28
 November 25
 NO December meeting.