Brockville Public Library

Brockville Library Board Meeting Minutes July 27, 2026

The meeting was called to order at 5:37 p.m. in the meeting room of the Brockville Public Library.

Present:
Adam Brescacin, Trustee
Ida Duc, Trustee
Linda Gandy, Trustee
Luanne Rayvals, Vice-Chair
Cameron Wales, Councillor
Margaret Wicklum, Chair
Christine Row, Interim CEO

Regrets:
Chuck Quick, Trustee
Jomol Joseph, Trustee

1. Call to order

2. Land Acknowledgement

3. Approval of Agenda

Motion # 052-2026
Moved by: Linda Gandy
Seconded by: Adam Brescacin

THAT the Board Public Library Board (BPLB) approve the agenda as amended.

CARRIED

4. Declaration of Conflict of Interest
Nil.

5. Delegations
Nil.

6. Closed Session
Nil.

7. Consent Agenda

a) June 22 2026 Board Minutes
b) Correspondence-Nil
c) CEO report
d) 2025 Annual Report

Motion #053-2026

Moved by: Cameron Wales
Seconded by: Linda Gandy

THAT the Brockville Public Library Board approve the consent items as presented.

CARRIED

8. For Discussion/Decision

a) CEO/Board Work Plan 2026

We received an update with regard to the plan and will discuss this at the next meeting in September.

b) Finance Updates and reports
i. Statement of Operations - May 31, 2026 and June 30, 2026

We had a general discussion about the finance update.

ii. Investorline: Treasurer access- verbal update

This is still in process; the Chair and Vice-Chair will go to the bank next week to provide some required documents to move this forward.

iii. Financial Plan

Motion #0054-2026

Moved by: Linda Gandy
Seconded by: Adam Brescacin

THAT the Brockville Public Library Board assume full financial oversight and responsibility for the Library's financial administration by reinstating the Library's control over the Library's general ledger including accounts payable, currently managed by the City's Finance Department;

AND THAT this transition is undertaken to ensure complete, accurate, and timely financial reporting, strengthen audit readiness, and restore a unified financial workflow under the Library's governance.

CARRIED

c) Policy review/Board training - GOV-06 Succession Planning, GOV-07 Advocacy

Motion #055-2026
Moved by: Linda Gandy
Seconded by: Luanne Rayvals

THAT the Brockville Public Library Board approve GOV-06 Succession Planning, GOV-07 Advocacy as presented.

CARRIED

d) Agenda for September 28, 2026 Board meeting

9. Meeting Evaluation

Members to complete the online evaluation form.

10. Next Meeting

The next meeting of the Brockville Public Library Board will be on Monday, September 28, 2026 at 5:30 p.m. in the Meeting Room of the Brockville Public Library.

11. Adjournment

Motion #056-2026

Moved by: Cameron Wales

THAT the meeting be adjourned at 7:22 p.m.

CARRIED